

**MAKING
RIGHTS
REAL**

New Board Members Recruitment Pack

**JOIN
TRUSTEES**



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RIGHTS
REAL**

Acting together to
advance human rights
in Scotland

Who we are

Making Rights Real is a new human rights organisation in Scotland that works with communities and grassroots activists to deliver human rights for everyone. We launched in 2020 and thanks to funding from Corra Foundation and Joseph Rowntree Charitable Trust, appointed our first Director and Associate to lead setting up the organisation and developing initiatives with community groups. We are keen to extend our board.

We have set up Making Rights Real to be a kind, fun and useful organisation.

Our Values are based on core human rights values of dignity and respect, all our work is underpinned by the principles of a human rights based approach.

We are known for:

- Our commitment to the meaningful and inclusive participation of people who most need change, using a friendly and accessible approach.
- Our fearlessness and ambition for practical and impactful change, by holding power to account.
- Using our skills and expertise at the service of people who most need change.

We are looking for new Board members who will help us shape the organisation and decide how we should invest our time. We are also looking for someone who loves numbers and finance to join as our Treasurer.

We would particularly value people with expertise in one or more of the following areas:

- Living with human rights concerns
- Experience of accessing justice for issues you have experienced
- Digital services and strategy
- Media relations and communications
- Fundraising strategies
- Accounts and budgets

More than anything though, it is your enthusiasm and commitment to social justice and human rights that we need.

The role of Trustee / Board Member may be carried out online or in person.

Please complete our [application form](#) if you would like to join our Board as a general Trustee or our Treasurer. Applications are open to **5pm on Wednesday 15 June 2022**

We are hosting an informal online information session on **Monday 6 June 2022 at 6pm-7pm** to meet some of our current Board members and find out more about the role. Please email info@makingrightsreal.org.uk to book a place.

For an informal discussion about being a Trustee please contact Jo Ferrie, Chair:
jo.ferrie@glasgow.ac.uk

We look forward to hearing from you

Trustees Roles and Responsibilities



Members of the Board are Trustees of the charity. Board meetings take place every two months, they generally last around 1.5 – 2 hours. Trustees receive Board papers at least 1 week prior to the meeting. Collectively the Board is responsible for the leadership, strategic direction, and governance of Making Rights Real, ensuring the organisation meets its purpose and is accountable and transparent in its activities.

Main roles and responsibilities

Strategy

- Ensure our activities deliver our stated charitable purpose.
- Ensure we have a clear and sustainable vision and strategy, while remaining focussed on achieving our outcomes
- Work with us to ensure our purpose, work and outcomes keep to our values and constitution

Regulation and compliance

- Ensure we meet our regulatory and legal requirements.
- Ensure we manage risks to the organisation through effective and proportionate risk management and regular discussion.
- Inform people about Making Rights Real.

Financial

- Ensure we have good financial and management controls in place.
- Approve our annual budget, while continuing to plan for the future.

Accountability

- Act in the interest of Making Rights Real with due care and diligence.
- Hold the senior management of Making Rights Real to account for the organisations' performance, supporting and guiding as appropriate.

Reference:

[OSCR - Guide for Charity Trustees OSCR](#)

[OSCR - Guidance and Good Practice for Charity Trustees](#)

Charity Number: SC050342

Treasurer Roles and Responsibilities



The Treasurer oversees the financial affairs of the organisation, ensuring its viability and that proper financial records and procedures are maintained. The Treasurer makes sure that the committee receives reports containing the information needed in an 'easy to understand' format.

Main roles and responsibilities

Financial Oversight and Reporting

- Preparing and presenting monthly financial reports to the Board on regular basis
- Reporting annual finance report to the Annual General Meeting
- Keeping the Board aware of its financial responsibilities
- Ensuring that the organisation's accounts are prepared in a suitable format
- Ensuring that the accounts and financial systems are audited/examined as required by law
- Liaising with the independent examiners/auditors

Leadership and Communication

- Working with the Finance Sub Group to prepare and monitor budgets, cash flow, financial forecasts
- Leading on finance for funding applications
- Liaising with accountant, staff and volunteers about financial matters

Financial Strategy

- Ensure that the organisation has an appropriate investment and fundraising strategy

In addition to the qualities needed by all committee members, the Treasurer should also possess the following:

- Financial experience and business planning skills
- Experience of organisation finance and fundraising

Reference:

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www.makingrightsreal.org.uk

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